

# UNITED STATES DISTRICT COURT CENTRAL DISTRICT OF CALIFORNIA

# NOTICE from the CLERK

# Changes to Local Rules Proposed to Become Effective June 1, 2020

The Court has preliminarily approved amendments to the local rules listed below. The proposed effective date is June 1, 2020. A redline of the proposed changes accompanies the electronic version of this notice and can also be found on the Court's website. The proposed new, amended, and renumbered rules are the following:

#### Local Civil Rules:

- L.R. 5-4.1
- L.R. 5-4.1.1
- L.R. 5-4.3.4
- L.R. 5-4.8.1
- L.R. 7-16
- L.R. 38-2
- L.R. 83-2.1.2.2
- L.R. 83-2.1.3.3
- L.R. 83-2.1.5
- L.R. 83-3.1.3
- L.R. 83-6
- L.R. 83-6.1
- L.R. 83-6.1.1
- L.R. 83-6.1.2

- L.R. 83-6.1.3
- L.R. 83-6.1.4
- L.R. 83-6.1.5
- L.R. 83-6.2
- L.R. 83-6.2.1
- L.R. 83-6.2.2
- L.R. 83-6.2.3
- L.R. 83-6.3
- L.R. 83-6.3.1
- L.R. 83-6.3.2
- L.R. 83-6.3.3
- L.R. 83-6.3.4
- L.R. 83-6.3.5
- L.R. 83-6.4
- L.R. 83-6.4.1
- L.R. 83-6.4.2

- L.R. 83-6.5
- L.R. 83-6.6
- L.R. 83-6.7
- L.R. 83-6.8
- L.R. 83-6.8.1
- L.R. 83-6.8.2
- L.R. 83-6.8.3
- L.R. 83-6.8.4
- L.R. 83-6.8.5
- L.R. 83-6.9
- L.R. 83-6.9.1
- L.R. 83-6.9.2

#### **Local Criminal Rule:**

• L.Cr.R. 49-1.1

Members of the public are invited to submit comments on the proposed changes to the rules. Comments may be submitted to <lr\_publiccomments@cacd.uscourts.gov> or in hard copy to Kiry K. Gray, District Court Executive/Clerk of Court, 350 West 1st Street, Suite 4311, Los Angeles, California 90012-4565. No facsimile transmissions will be considered.

All posted notices are also available on the Court's public website at www.cacd.uscourts.gov.

G-15 (08/16) Notice from the Clerk Removal date: March 12, 2020

All comments must be submitted no later than March 11, 2020. All timely received comments will be considered by the Court before final adoption of the rules.

Kiry K. Gray
District Court Executive/ Clerk of Court
February 14, 2020

All posted notices are also available on the Court's public website at www.cacd.uscourts.gov.

G-15 (08/16) Notice from the Clerk Removal date: March 12, 2020

# Redline of Changes to Central District Local Rules Proposed to Become Effective June 1, 2020

#### CHAPTER I LOCAL CIVIL RULES

#### F.R.Civ.P. 5. SERVING AND FILING PLEADINGS AND OTHER PAPERS

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## L.R. 5-4 Filing Documents.

L.R. 5-4.1 Electronic Filing in Civil Cases. Except as provided in L.R. 5-4.2, all documents filed in civil cases must be filed electronically using the Court's CM/ECF System. Sending a document by e-mail does not constitute an electronic filing. To file documents using the CM/ECF System, an attorney must register to do so through the Court's website. Upon registering, the attorney will receive a CM/ECF login and password that will allow him or her obtain an individual account login and password from the federal judiciary's national Public Access to Court Electronic Records ("PACER") system (www.pacer.gov) and link this account to the Court's CM/ECF System. After the attorney's PACER account has been linked to the Court's CM/ECF System, the attorney must use the PACER-issued login and password to file documents through the Court's CM/ECF System.

*L.R. 5-4.1.1 Pro Se Litigants*. After entering an appearance in a civil case, any non-incarcerated pro se litigant may seek leave of Court to use the CM/ECF System to file documents electronically in that particular case. Leave to file electronically must be sought by motion, which must demonstrate that the pro se litigant has access to the equipment and software necessary to prepare documents for filing in PDF format and to connect to the Court's CM/ECF System.

If granted leave to file electronically, the pro se litigant must register to use the Court's CM/ECF System within five days of being served with the order granting leave. Registration may must be initiated completed online through the Court's website

and will require the litigant to have an active PACER account. Upon After the registrationering process has been completed, the litigant will receive a CM/ECF login and password that will allow him or her be able to file documents electronically only in the case in which leave to do so was granted. Leave to file electronically must be separately sought and granted, and the registration process separately completed, in each case in which the pro se litigant wishes to file electronically.

Any pro se litigant granted leave to file electronically who does not already have a PACER account must establish one within the same five day period.

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#### L.R. 5-4.3.4 Signatures.

- (a) Signatures on Electronically Filed Documents. An electronically filed document shall must be signed in accordance with using one of the following methods:
  - (1) Documents Requiring the Signature of a Single Registered CM/ECF Filer. In the case of a document in which there is only one signatory, who is a registered CM/ECF filer, the document shall-must be filed using that signatory's CM/ECF PACER login and password, which shall-will function as the signatory's signature. Electronically filed documents must also include a signature block as provided in L.R. 11-1, and the signature shall-must be represented on the signature line with either an "/s/" or a digitized personalized signature.
  - (2) Documents Requiring the Signatures of Multiple Registered CM/ECF Filers. In the case of a single document (such as a stipulation) in which there are multiple signatories, all of whom are registered CM/ECF filers, the document shall-must be filed using the CM/ECF-PACER login and password of

one of those signatories, and shall-must include signature blocks for each required signatory, with the signatures indicated on each signature line pursuant to using one of the following methods:

- (i) the signatures of all signatories may be indicated on the document with an "/s/," and the filer shall-must attest on the signature page of the document that all other signatories listed, and on whose behalf the filing is submitted, concur in the filing's content and have authorized the filing; or
- (ii) the signatures of all signatories may be indicated using digitized personalized signatures.
- (3) Documents Requiring Signatures Other Than Those of CM/ECF Filers. In the case of documents requiring signatures other than those of registered CM/ECF filers (such as declarations), the filer shall must scan the hand-signed signature page(s) of the document in PDF format and electronically file the document in accordance with as required by L.R. 5-4.3.1.
- (b) Maintenance of Original Hand-signed Documents. With respect to For any electronically filed document containing a scanned copy of a hand-signed page, the filer shall-must maintain the original, signed document. The original must be available for subsequent production to the assigned judge, if so whether ordered for inspection upon request by a party or the judge's own motion, until one year after final resolution of the action (including the appeal, if any).
- (c) Effect of Signatures on Electronically Filed Documents.
  Any filing in accordance with under this L.R. 5-4.3.4
  shall will bind the signatories as if the document were physically signed and filed, whether for purposes of Rule

- 11 of the Federal Rules of Civil Procedure, to attest to the truthfulness of an affidavit or declaration, or for any other purpose.
- (d) Responsibility for Use of Login and Password. A person registered to file documents through the CM/ECF System may authorize another to file a document using his or her PACER login and password if the document is filed on behalf of a party represented by the person registered to file. The person registered shall will be responsible for any document so filed. If, at any time, a registered CM/ECF filer believes that the security of his or her password has been compromised, he or she must immediately notify the Court's CM/ECF Help Desk by email or telephone as posted on the CM/ECF Websitethe PACER Service Center. It is the responsibility of the registered filer to change his or her login and/or password, as instructed on the Court's CM/ECF Website.
- (e) Prohibition Against Filing on Behalf of Party Not Represented by the Registered CM/ECF Filer. Unless otherwise ordered by the Court, a registered CM/ECF filer's PACER login and password may not be used to file a document on behalf of a party not represented by that registered CM/ECF filer.

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# L.R. 5-4.8 Maintenance of Personal Contact Information.

L.R. 5-4.8.1 Obligation to Maintain Personal Contact Information. Attorneys and pro se parties registered to file or receive service of documents through the CM/ECF System are required to maintain and update, in the Court's CM/ECF System, their personal contact account information through PACER, including name, law firm or other affiliation, business address, telephone number, facsimile number, and e-mail address., and Attorneys and pro se parties with pending cases must also separately—are required to notify the Clerk and parties to any file and serve notice of pending cases of any the change

# F.R.Civ.P. 7. PLEADINGS ALLOWED; FORMS OF MOTIONS AND OTHER PAPERS

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L.R. 7-16 Advance Notice of Withdrawal or Non-Opposition. Any moving party who intends to withdraw the a motion before the hearing date, and shall file and serve a withdrawal of the motion, not later than seven (7) days preceding the hearing. Aany opposing party who no longer intends to oppose the a motion, shall must file and serve a notice of withdrawal of the motion or opposition immediately, preferably not later than seven (7) days preceding before the hearing.

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#### F.R.Civ.P. 38. RIGHT TO A JURY TRIAL; DEMAND

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L.R. 38-2 Jury Trial Demand - Removed Cases Where Jury Trial Not Demanded Prior to Removal. In all such cases removed to this Court which are not at issue at the time of removal, the demand for jury trial must be filed within ten (10) 14 days after service of the last responsive pleading addressed to an issue triable by right by a jury. If the matter already is at issue at the time of removal, the demand must be filed within ten (10) 14 days after the filing of the notice of removal if the demand is made by the removing party, and within ten (10) 14 days after service of filing of the notice of removal if the demand is made by a party other than the removing party.

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# F.R.Civ.P. 83. Rules by District Courts; Judge's Directives

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#### L.R. 83-2 Attorneys; Parties Without Attorneys

#### L.R. 83-2.1.2 The Bar of this Court

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L.R. 83-2.1.2.2 Admission to the Bar of this Court.

Each applicant for admission to the Bar of this Court must fill out and present to the Clerk complete an Application for Admission to the Bar of the Central District of California (Form G-60) available from the Court's website) and submit it to the Court electronically through the Court's website, together with the admission fee prescribed by the Judicial Conference of the United States and such other fees as may from time to time be required by General Order of this Court. The completed Application for Admission to the Bar of the Central District of California must include the following:

(a)—certification that the applicant is familiar with the Court's Local Rules and Local Civil and Criminal Rules, and with the Federal -Rules -of Civil -Procedure-, the F.R.Criminal -Procedure-, and the F.R.Evidence-; and

#### (b) either:

- (1) registration for the Court's automated Case
  Management/Electronic Filing ("CM/ECF")
  System; or
- (2) an active CM/ECF login ID previously issued to the applicant by the Central District of California.

#### L.R. 83-2.1.3 Pro Hac Vice Practice

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## L.R. 83-2.1.3.3 How to Apply for Permission to Appear

#### Pro Hac Vice.

- (a) Each Aapplicants for permission to appear *pro hac* vice must complete submit, in each case in which the applicant seeks to appear, the following:
- (a) a completed an Application of Non-Resident Attorney to Appear in a Specific Case (Form G-64, available on the Court's website), which must include:
  - (41) certification that the applicant is familiar with the Court's Local Rules and Local Civil and Criminal Rules, and with the Federal -Rules -of Civil -Procedure-, the F.R.Criminal -Procedure-, and the F.R.Evidence-;

(2) either:

- (a) registration for the Court's automated Case
  Management/Electronic Filing System
  ("CM/ECF"); or
- (b) an active CM/ECF login ID previously issued to the applicant by the Central District of California;
- (32) identification of Local Counsel pursuant to as required by L.R. 83-2.1.3.4; and
- (34) a list of all *Ppro Hhac Vvice* applications made to this Court within the previous three years.;
- (b) The completed Application of Non-Resident
  Attorney to Appear in a Specific Case must be
  electronically filed by the identified Local Counsel
  in each case in which the applicant seeks to appear,
  together with the following:

proposed Order;

- (e2) the <u>Ppro Hhac Vvice</u> fee set by General Order of the Court; and
- (d3) a Certificate of Good Standing from each state bar in which the applicant is a member, issued no more than within thirty (30) days prior to the before filing of the Application of Non-Resident Attorney to Appear in a Specific Case.
- (c) Approval of the applicant's *pro hac vice* application will be at the discretion of the assigned judge in each case in which an application is submitted.

By practicing in this Court, the registered *pro hac vice* attorney submits to the disciplinary authority of the Central District of California.

*L.R.* 83-2.1.5 Registered Legal Services Attorney. A registered legal services attorney authorized to appear in the state courts of California pursuant to under California Rules of Court, Rule 9.45, may apply for permission to appear in a case before this Court under the conditions set forth in that rule. Such an applicant must submit, in each case in which he or she seeks to appear, the following:

- (a) a completed an Application of Registered Legal Services Attorney to Practice Before the Court (Form CV-99, available on the Court's website), which must include:
- (<u>1a</u>) certification that the applicant is a registered legal services attorney authorized to practice law in the state courts of California pursuant to California Rules of

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#### Court, Rule 9.45 (or a successor rule);

- (2b) certification that the applicant is familiar with the Court's Local Rules and Local Civil and Criminal Rules, and with the Federal -Rules of -Civil -Procedure-, the F.R.Criminal -Procedure-, and the F.R.Evidence-; and
  - (3) either:
- (a) registration for the Court's automated Case

  Management/Electronic Filing System ("CM/ECF"); or
- (b) an active CM/ECF login ID previously issued to the applicant by the Central District of California;
- (4c) identification of a supervising attorney who is a member in good standing of the Bar of this Court, and who must appear with the registered legal services attorney as one of the attorneys of record.;

The completed Application of Registered Legal Services
Attorney to Practice Before the Court must be electronically
filed by the supervising attorney in each case in which the
applicant seeks to appear, together with

(b)—a separate proposed Order. \_———

Approval of the application will be at the discretion of the assigned judge in each case in which an application is submitted.

By practicing in this Court, the registered legal services attorney submits to the disciplinary authority of the Central District of California concerning attorneys admitted to practice in this Court.

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# L.R. 83-3 Attorney Disciplinary Rules of the Court

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*L.R.* 83-3.1.3 Possible Disciplinary Penalties. An order imposing discipline under this Rule may consist of any of the following:

- (a) disbarment,
- (b) suspension not to exceed three years,
- (c) public or private reproval,
- (d) monetary penalties (which may include an order to pay the costs of the proceedings), and/or
- (e) acceptance of resignation.

In lieu of any of the foregoing disciplinary steps, the Court's Standing Committee on Discipline may issue an admonition as defined by California State Bar Rules, to wit, where the offense is not serious, or not intentional, or involved mitigating circumstances, or no significant harm resulted.

Any suspension, or reproval imposed, or acceptance of resignation, may be subject to specified conditions, which may include, but are not limited to, continuing legal education requirements, counseling, and/or supervision of practice and periods of probation.

Any disbarment, suspension, or acceptance of resignation from this Court will result in the deactivation of the attorney's CM/ECF login and password termination of the attorney's ability to file documents electronically through the Court's CM/ECF System. The CM/ECF login and password E-filing privileges will be reactivated restored upon application of the practitioner showing proof of an order of reinstatement.

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L.R. 83-6 Possession and Use of Broadcasting, Recording, Photography, and Communications Equipment in the Court. Electronic Devices. Any person entering any Central District courthouse shall, as defined below, will be subject to this L.R. 83-6 and all its subparts.

# —————L.R. 83-6.1 Wireless Communication Devices Definitions.

#### L.R. 83-6.1.1 Definition. Wireless

Communication Electronic Devices are portable. As used in this L.R. 83-6, the phrase "electronic devices capable of sending or receiving data such as text, still images, or audio or video recordings. Such devices shall include, but are not limited to, smart phones, Blackberries, laptop device" means all equipment, including computers, cameras, cellular telephones, tablets, personal digital assistants (PDAs), smart watches, and similar devices, that can be used for:

- (a) Wireless communication;
- (b) Receiving, creating, capturing, storing, retrieving, sending, or broadcasting any signals or any text, sound, or images; or
- (c) Accessing the internet or any other network or off-site system or equipment for communicating or for storing or retrieving information.

L.R. 83-6.1.2 Courthouse. As used in this L.R. 83-6, the term "courthouse" means those portions of federal buildings occupied by the United States District Court for the Central District of California and any other facility within the Central District in which a District Court judicial proceeding is held.

<u>L.R. 83-6.2</u><u>L.R. 83-6.1.2 Possession.</u> Subject to the conditions set forth in this L.R. 83-6.1, possession of Wireless Communication Devices is electronic devices is permitted in all Central District courthouses—; however, court security personnel will screen electronic devices before permitting them to be brought into a courthouse and may bar from any courthouse any item that appears to pose a threat to security or safety.

L.R. 83-6.1.3 Permissible Uses.—of Electronic Devices. Except as provided in Restricted Areas (see L.R. 83-6.1.5), Wireless Communication Devices, electronic devices may be used in all Central District courthouses to make and receive phone calls and to send and receive e mail, text messages, and other data

communications. in a non-disruptive manner for purposes other than taking photographs, making audio or video recordings, or broadcasting, televising, transmitting or live streaming audio or video.

L.R. 83-6.1.4 Prohibited Uses. -Except as otherwise provided underin this L.R. 83-6, or unless expressly authorized approved in advance by a judge of this the court or a duly designated visiting judge, Wireless Communication Devices may in writing, electronic devices must not be used in any public area of a courthouse to take photographs or to, make or transmit audio or video recordings in any of the, or broadcast, televise, transmit or live stream any audio or video. Use of electronic devices in areas identified in L.R. 83-6.2.3 of a courthouse occupied by other federal agencies will be subject to such regulations as those agencies may impose.

L.R. 83-6.1.5 Restricted Areas. Unless otherwise ordered by a judge of this court or a duly designated visiting judge, Wireless Communication DevicesExcept as approved in advance by the court, all electronic devices must be turned off completely in the following areas at the designated times:- (1) all courtrooms at all times; (2) any other room in which court proceedings are being held, while those proceedings are in processprogress; (3) any designated jury room, during jury deliberations; and (4) any area where relevant restrictions are posted.

L.R. 83-6.6 Use of Electronic Devices from Remote Locations.

Photographing or recording any part of any court proceeding from a location outside the courthouse is prohibited, including in conjunction with an appearance made by telephone or videoconference.

L.R. 83-6.7 Use of Electronic Devices by Jurors. Jurors may not use electronic devices for any purpose during judicial proceedings or in jury rooms during, or in connection with, deliberations. Grand jurors may not use electronic devices for any purpose during, or in connection with, any proceedings before, or deliberations by, the grand jury.

<u>L.R. 83-6.</u>L.R. 83 6.2 Other Broadcasting, Recording, and Photography Equipment8.

*L.R.* 83 6.2.1 Prohibited Equipment. For purposes of this L.R. 83 6, "Prohibited Equipment" shall be defined as any device capable of taking, making, recording, or broadcasting any still image or audio or video recording that does not fall within the definition of Wireless Communications Devices set forth in L.R. 83 6.1.1-

L.R. 83 6.2.2 Use and Possession. Subject to the conditions set forth in this L.R. 83 6.2, the use or possession of Prohibited Equipment, unless expressly authorized by a judge of this court or a duly designated visiting judge, is not permitted in any of the areas identified in L.R. 83 6.2.3, below.

*L.R.* 83-6.2.3 Covered Areas. The restrictions on the use and possession of Prohibited Equipment set forth in this L.R. 83-6.2 shall apply in all courtrooms and the following areas:

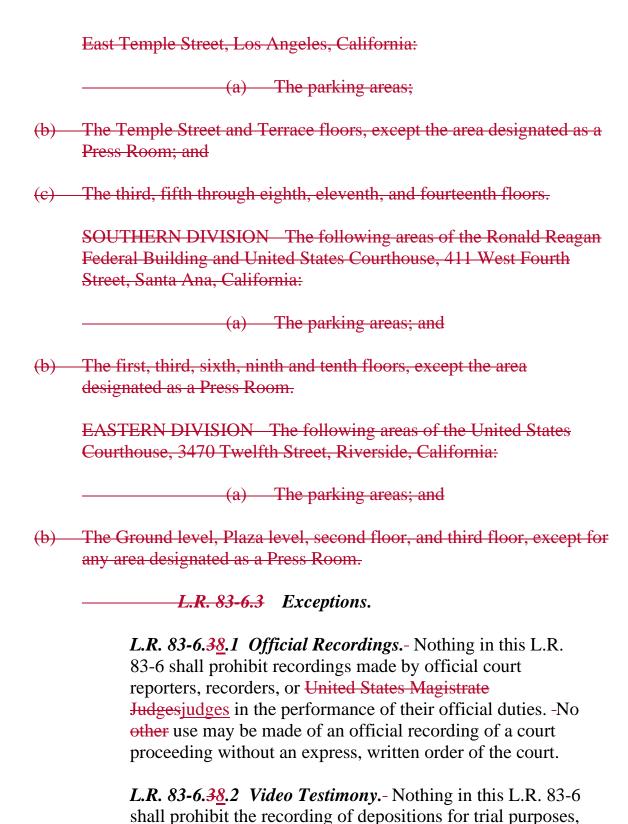
WESTERN DIVISION SPRING STREET BUILDING—The following areas of the United States Courthouse, 312 North Spring Street, Los Angeles, California:

- (a) The parking areas; and
- (b) The Main Street and Spring Street floors, the second through fifth floors, and the eighth, ninth, tenth, and sixteenth floors, except any area designated as a Press Room.

WESTERN DIVISION FIRST STREET COURTHOUSE—The following areas of the United States Courthouse, 350 West 1st Street, Los Angeles, California 90012:

- (a) The parking areas; and
- (b) All of the following floors, except any area designated as a Press Room: L1, the Mezzanine, L 2, L4 L10, and the top floor.

WESTERN DIVISION ROYBAL BUILDING—The following areas of the Roybal Federal Building and United States Courthouse, 255



under the direction of a judge of this court or a duly designated visiting judge. Any equipment taken into or

or the preparation and perpetuation of testimony, taken by or

through the areas enumerated in L.R. 83 6.2.3 shall be subject to such security regulations as may be adopted by the court from time to time.

L.R. 83-6.38.3 Ceremonial and Educational Functions.

Nothing in this L.R. 83-6 shall prohibit the taking or making of photographs, motion pictures, or audio or video recordings, or sound recordings at ceremonial functions, (including naturalization ceremonies, investiture ceremonies, memorial services, etc.) or educational functions (moot court, training, meetings, etc.) if specifically authorized by the Chief Judge or the judge presiding at such an event, and subject to any limitations set by that judge. Any judge authorizing the use of electronic devices at such an event will notify the U.S. Marshals Service in advance of the event that use of such devices is authorized.

L.R. 83-6.38.4 Press Conferences. -Nothing in this L.R. 83-6 shall prohibit the possession or use of any equipment or devices at press conferences or public announcements made by the U.S. Attorney, the Federal Public Defender, or the District Court Executive, who will provide the United States Marshals Service advance written notification of such press conferences or public announcements. -A Court Security Officer will escort communications media personnel and their equipment to and from the site of such press conference or public announcement.

L.R. 83-6.38.5 Dictating Equipment. Dictation. Nothing in this L.R. 83-6 shall prohibit the possession of equipment used to take dictation or audio recording devices such as tape recorders ("Dictating Equipment") by attorneys admitted to practice before this court or bona fide members of the print or electronic media (i.e.,that is, newspaper, magazine, radio, online, or television). Dictating Equipment and Wireless Communication Devices in the possession of attorneys admitted to practice before this court or bona fide members of the print or) from using electronic media may be used to makedevices to take dictation by making audio recordings in the following areas: -the attorney's lounge, a press room, a witness room, the library, or the Clerk's Office.

L.R. 83-6.49.1 Violations of Rule. Violations In response to a violation of this L.R. 83-6 may be enforced by or of any judge of court order addressing matters covered by this court or duly designated visiting judge, rule, court security personnel may order immediate compliance, direct the offender to leave the courtroom or the building, temporarily confiscate the device(s) used in violation of this rule, report the violation to the presiding judge, the Chief Judge, the Clerk of Court, or the United States Marshals Service, the Federal Protective Service, or Court Security Officers, to the full extent Attorney, or take any other action allowed by law.

L.R. 83-6.49.2 Contempt. -A violation of L.R. 83-6 may constitute contempt of court. - All proceedings for such contempt occurring in or in connection with a case assigned to a judge shall be heard by the judge presiding over such case. All other proceedings for such contempt shall be brought before a Criminal Duty Judge.

### CHAPTER III LOCAL CRIMINAL RULES

#### F.R.Crim.P. 49. SERVING AND FILING PAPERS

L.Cr.R. 49-1 Serving and Filing Documents.

L.Cr.R. 49-1.1 Mandatory Electronic Filing in Criminal Cases.

Except as provided in L.Cr.R. 49-1.2, all documents filed in criminal cases must be filed electronically using the Court's CM/ECF System. Sending a document by e-mail does not constitute an electronic filing. To file documents using the CM/ECF System, an attorney must register to do so through the Court's website. Upon registering, the attorney will receive a CM/ECF login and password that will allow him or her to file documents through the CM/ECF System. obtain an individual account login and password from the federal judiciary's national Public Access to Court Electronic Records ("PACER")

system (www.pacer.gov) and link this account to the Court's CM/ECF System. After the attorney's PACER account has been linked to the Court's CM/ECF System, the attorney must use the PACER-issued login and password to file documents through the Court's CM/ECF System.